

November 8, 2023

To Whom It May Concern:

RE: Scholarship and bursaries for 2024 graduating class

The Cowichan Division of Family Practice (CVDFP) is pleased to make available again this year academic awards for high school graduates in Cowichan with plans to enter the health care field.

Bursaries: There are five bursaries available in the amount of \$500 each, with one allocated to each of the five public high schools that fall within the boundaries of the Cowichan Division of Family Practice: Duncan, Mill Bay, Lake Cowichan, Chemainus and Ladysmith.

Bursary selection process: The CVDFP scholarship committee will review all bursary applications and create a short list of candidates; generally, the high school committee will be requested to make the final selection from this narrowed field.

Scholarship: There will be a single region-wide scholarship available in the amount of \$1,000 for those graduates with plans to obtain a medical degree. All grade 12 students within the CVDFP boundaries who are year-round residents in that region will be eligible, including those attending private schools.

Scholarship selection process: The CVDFP scholarship committee will review all applications and select the successful scholarship recipient.

More detailed criteria are included on the following pages. Any further information you may require can be obtained through our division executive team, as follows:

Tiffany Littmann, Director of Operations
tlittmann@cvsfp.ca | Ph. 250-246-8392

We would appreciate receiving both bursary and scholarship applications by **Friday, April 5, 2024**. Electronic applications are preferred and can be emailed to tlittmann@cvsfp.ca. Alternatively, hard copies can be mailed to the CVDFP office at the address shown below. Or you can contact Tiffany to make alternate arrangements.

We look forward to working with you again this year to support future health care providers in our community.

Yours sincerely,

CVDFP SCHOLARSHIP COMMITTEE

Per:

Dr. Bryan Bass
Co-chair, CVDFP Board of Directors

2024 CVDFP Scholarship

Amount: \$1,000.00

The purpose of the CVDFP scholarship is to assist students in the attainment of higher education, where the student's intent is to obtain a medical degree. The CVDFP scholarship is open to Grade 12 graduates in the Cowichan Valley Regional District, who are year-round residents in the CVRD. There is one \$1,000.00 scholarship available for the region.

Criteria:

- Students proceeding to a training facility or enrolling in a program that would lead to a medical degree.
- Students involved in extracurricular activities, school/community participation.
- Students of high academic standing with average academic scores of at least 85%.

Conditions:

- The scholarship must be claimed within two years of graduation and only upon proof of enrollment as set out above.
- Disbursement of funds will be made by the Cowichan Valley Division of Family Practice; award recipients should submit their proof of enrollment to the CVDFP executive team (see contact information at the bottom of the page).
- The selection committee will be physician members of the Cowichan Valley Division of Family Practice.

Scholarship applications should include:

- Date of graduation.
- Transcript of the student's grades.
- An autobiographical essay outlining the student's academic plan, goals, and school activities that the student has participated in, or official positions held in these activities.
- Two letters of reference.

Completed applications should be submitted by Friday, April 5, 2024, to the CVDFP executive team, care of Tiffany Littmann, at tlittmann@cvsfp.ca. Electronic submissions are preferred, but applications can also be mailed to the address shown below.

2024 CVDFP Bursary

Amount: \$500.00

The purpose of the CVDFP bursary is to assist students in the attainment of higher education in the health care field. The CVDFP bursary is open to Grade 12 graduates in the Cowichan Valley Regional District, who are within the public school system and are year-round residents in the CVRD. There will be five individual bursaries of \$500 each; one for each of the high schools in the Division's catchment area.

Criteria:

- Students proceeding to a training facility or enrolling in a program that would lead to certification or a degree in the health care field.
- Students involved in extracurricular activities, school/community participation.
- Students with financial need.

Conditions:

- The scholarship must be claimed within two years of graduation and only upon proof of enrollment as set out above.
- Disbursement of funds will be made by the Cowichan Valley Division of Family Practice; award recipients should submit their proof of enrollment to the CVDFP executive team (see contact information at the bottom of the page).
- The CVDFP scholarship committee will create a short list of candidates; the high school selection committee will make the final selection.
- The name of the chosen bursary recipient should be forwarded to the CVDFP admin team as soon as possible after the final selection is made.

Bursary applications should include:

- Date of graduation.
- Transcript of the student's grades.
- A cover page outlining the student's academic plan, goals, and school/community activities.
- Two letters of reference.

Completed applications should be submitted by Friday, April 5, 2024, to the CVDFP executive team, care of Tiffany Littmann, at tlittmann@cvd fp.ca. Electronic submissions are preferred, but applications can also be mailed to the address shown below.